

CITY OF DE PERE

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TENTS AND TEMPORARY STRUCTURES

Compliance Guidelines

Provided is a list of requirements for the life, health, and safety to the use for tents and temporary structures. It is the license/permit holder's responsibility to comply with the applicable section of the City of De Pere Chapter 54 Building Code adoptions of the Wisconsin Uniform Commercial Building Code, International Mechanical Code, International Fuel and Gas Code and the International Fire Code.

1. **Use Period:** The provisions of this section shall apply to temporary tents or structures erected for a period of less than 180 days.
2. **Permit:** Temporary structures that cover an area in excess of 200 square feet, including connecting areas or spaces with a common means of egress or entrance, which are used or intended to be used for the gathering together of 10 or more persons, shall not be erected, operated or maintained for any purpose without obtaining a permit from the Building Inspector.
3. **Construction Documents:** A permit application and construction documents shall be submitted to the Building Inspector for each installation of a tent or temporary structure. The construction documents shall include a site plan indicating the location and information delineating the means of egress (MOE) and the anticipated occupant load.
4. **Location:** Temporary tents and structures shall be located in accordance with the adopted International Building Code Table 602 based on the fire-resistance rating of the exterior walls for the proposed type of construction.
5. **Electrical Installations:** Electrical systems in all tents that accommodate more than 50 people shall be installed in accordance with the requirements of the Wisconsin Administrative Code SPS 316 Electrical. All such systems shall be maintained and operated in a safe and workmanlike manner. All systems shall be properly grounded, GFCI protection to all outlets with UL approved

enclosures, and cables on the ground in areas traversed by the public shall be protected by approved covers.

6. **Exits:** Exits shall be spaced at equal intervals around the perimeter of the tent or structure and shall be located no more than 100 feet apart.
 - a. Occupants of 49 or less and a common path of egress travel distance not to exceed 100 feet shall require a minimum of one exit.
 - b. Occupants of 50 or more shall have a minimum of two exits located at or near the opposite ends of the tent or structure.
 - c. Exits shall be uniformly distributed but in no case shall the line of the exit travel distance be greater than 100 feet.
7. **Portable Fire Extinguishers:** Fire extinguishers with a minimum rating of 2A-10B:C shall be provided in all tents used as places of outdoor assembly where more than 50 persons can be accommodated and shall be placed within 75 feet of anywhere in the tent or structure.
8. **Structural Elements and Wind Loads:** Tents and temporary structures shall be designed and constructed to resist any lateral and uplift forces of a design wind load of 90 mph.
9. **Flame-resistant treatment:** required for all tents and membrane structures where cooking takes place.
10. **Heating or cooking equipment:** Tanks, piping, hoses, fittings, valves and tubing and other related components shall be installed in accordance with the adopted 2009 International Mechanical Code and the international Fuel and Gas Code. LP gas containers shall be located outside. Containers 500 gallons or less shall have a minimum separation of 10 feet between container and tents or membrane structures. Gas cylinders shall be adequately secured.
11. **Combustibles and tent maintenance:** All weeds and combustible vegetation shall be removed from the area adjacent of or within 30 feet of any tent. The grounds both inside and outside of tents shall be kept free and clear of combustible material and waste. The waste shall be stored in approved containers or removed from the premises.
12. **Smoking shall not be permitted:** No smoking allowed in the tents or structures and approved "NO Smoking" signs shall be conspicuously posted.