



## Building Inspection Department City of De Pere

335 S. Broadway, De Pere, WI 54115  
Phone: (920) 339-4053 FAX: (920) 330-9491

### WATER & SEWER HOOK-UP INFORMATION

- Sewer & water laterals shall be inspected prior to covering them up.
- Water Supply Capacity **fee must be paid prior** to requesting meter installation.
- Curb box is to be visible and accessible **at or above** final grade
- Basement steps shall be installed providing safe access; otherwise the meter will not be installed.  
**No ladders allowed.**
- Plumbing must have proper piping installed (See Diagram) This includes the valve before and after the meter, a construction spigot before the second valve on the house side, and a four (4) to six (6) foot minimum vertical section of pipe, secured to the basement wall up to the sill plate, for attaching the radio transmitter box.
- A pressure and leak test will be performed at the time of the new meter installation. **Water will be turned on to the meter at this time.**
- The basement needs to be adequately heated so that there will not be any freezing potential. **If the meter freezes, the builder or owner will be responsible for all costs.**
- For water meter installation, call (920) 339-4046 between normal business hours.



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### Sec. 66-13 Water Supply Systems

In addition to those regulations referred to in Section 66-2, the following requirements are hereby imposed upon the installation of water supply systems:

- The water meter shall be installed downstream from the control valve and shall:
  - Be a maximum of 12 inches from the control valve; and
  - Be a minimum of 18 inches and a maximum of 48 inches above the floor.
- The water meter shall be accessible.
- If plastic is utilized in the water service, the pipe/water meter shall be securely fastened or mounted to a rigid support.
- Recommended meter location within 3' upon entering the dwelling.
- Service shall be anchored to the basement wall in two (2) locations.
- There must be an 11 3/4" spacing for the water meter.
- A hose bibb (recommended) shall be installed after the meter (vacuum breaker required).

