

**CITY OF DE PERE**  
**Crossing Guard Employment Application**

Instructions: You may type or handwrite your answers. You may attach additional pages if necessary. You may attach a resume and relevant certifications, but they cannot be used in lieu of completing this application. Substituting any portion of this form with another agency's form is not acceptable. Please put your name on every page, and your resume if applicable.

City of De Pere- Police Department 325 South Broadway Street De Pere, WI 54115	Telephone Number: (920) 339-4078 E-mail: <a href="mailto:dppd@deperewi.gov">dppd@deperewi.gov</a> Web Site: <a href="http://www.deperewi.gov">www.deperewi.gov</a>
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Name \_\_\_\_\_  
First Middle Last

Primary Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_  
Include Area Code Include Area Code

Home Address \_\_\_\_\_  
Street City State Zip

E-mail address: \_\_\_\_\_

**EMPLOYMENT HISTORY**

Starting with this year and going back a minimum of 10 years, list your employment history, including any periods of unemployment (i.e., attending school, internship, volunteer activities, apprenticeship, etc.). You may use additional sheets if necessary. All questions must be answered regardless if you attach a resume. If something does not apply please put "NA."

Employer:	Telephone #:	
Address:	Dates Employed:	Position:
	From To	
Immediate Supervisor and number where they can be reached:	May we contact this person: ____ Yes ____ No	
Reason for leaving:	Were you involuntarily discharged: ____ Yes ____ No	
List duties and responsibilities.		

Employer:	Telephone #:	
Address:	Dates Employed: From                  To	Position:
Immediate Supervisor and number where they can be reached:	May we contact this person: _____ Yes _____ No	
Reason for leaving:	Were you involuntarily discharged: _____ Yes _____ No	
List duties and responsibilities.		

Employer:	Telephone #:	
Address:	Dates Employed: From                  To	Position:
Immediate Supervisor and number where they can be reached:	May we contact this person: _____ Yes _____ No	
Reason for leaving:	Were you involuntarily discharged: _____ Yes _____ No	
List duties and responsibilities.		

Please list any periods of past unemployed status (attending school, internships, volunteer activities, etc.):	
Dates	Reason

### EDUCATION

Name and Location of School	Major Field	Did You Graduate? (Yes/No)	List Diploma, Degree, or Course of Study
High School:			
College/Technical School:			
College/Technical School:			

### REFERENCES

Please list three professional references

Full Name:	Relationship:
Company:	Phone:
Address:	

Full Name:	Relationship:
Company:	Phone:
Address:	

Full Name:	Relationship:
Company:	Phone:
Address:	

<b>Applicant Statement</b>
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I certify that all the information I have provided in order to apply for and secure work with the City of De Pere (City) is true, complete and correct.

I understand that any information provided by me that is later found to be false, incomplete or misrepresented in any respect, will be sufficient cause to cancel further consideration of this application and/or may result in my termination, whenever it is discovered.

I understand that consideration for employment with the City is contingent upon the results of reference and background checks. I authorize City personnel to investigate all information provided by me on my application for employment. I understand that this information will be used to evaluate my qualifications and suitability for City employment and to verify the correctness and completeness of the information provided by me.

I further understand that the reference and background checks necessitate contacting present and past employers and any listed references or other individuals, who can verify information. I authorize any party (including employers, organizations and/or other individuals with which I have been or am currently associated and all persons connected with them) to release any information they may have about me to the City, including all of my personnel records. I understand that the people contacted will be advised that what they say will be held in confidence.

To the extent permitted by law, I hereby release from any and all liability the City, its officers, officials and all City employees and agents for acts performed in connection with evaluating my application, background, credentials and qualifications.

I understand that the City does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

**ACCEPTANCE ACKNOWLEDGMENT:**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Updated: March 2020

**PLEASE COMPLETE THE FOLLOWING INFORMATION  
AND RETURN IT WITH YOUR APPLICATION**

**This sheet must be kept separate from the application.**

Any information provided is voluntary and will be kept confidential. Refusal to provide this information will not subject you to adverse treatment.

**NAME:**

(Last)

(First)

(Middle Initial)

**ADDRESS:**

(Street)

(Apt #)

(City)

(State)

(Zip)

**AFFIRMATIVE ACTION/EQUAL OPPORTUNITY INFORMATION**

**Please complete the following by checking the appropriate boxes:**

**SEX:**

☐

Female

☐

Male

☐

Non-binary

☐

Choose not to identify

**AGE:**

☐

Under 40

☐

40 and Over

☐

Choose not to answer

**ETHNIC ORIGIN:** (Please check one)

☐

Hispanic or Latino

☐

White

☐

Black or African American

☐

Asian

☐

Native Hawaiian or Other Pacific Islander

☐

American Indian or Alaska Native

☐

Two or More Races

☐

Choose not to identify

**VETERAN:** Are you a veteran?

☐

Yes

☐

No

**Where did you hear of this position? Please specify:**

☐

CareerBuilder.com

☐

City of De Pere Employee

☐

City of De Pere Website

☐

League of WI Municipalities

☐

Fox 11 Online - Job Finder

☐

Friend or Relative

☐

Governmentjobs.com

☐

Indeed.com

☐

Job Center/

Department of Workforce Development

☐

School Website

☐

Other

If you selected "City of De Pere Employee" or "Other", please specify from whom, or where you heard about this opportunity.