

CITY OF DE PERE



STREET CLOSURE PERMIT APPLICATION

Please complete the following information and return to the Department of Public Works, 925 S. Sixth St. or Police Department, 325 S. Broadway. Once the information is received, the permit will be reviewed. If approved, you will be sent a copy of the permit.

Applicant's Name

Date

Address

Email

City/State

Phone

Lane Road Parking Lane Location of closure: _____

Description of closure : _____

On the following date/s _____ - _____

Between the hours of _____ and _____ or for 24 hours a day.

Applicant's Signature

Applicant's Company and Title – please print

Once signed by the Department of Public Works or by the Police Department, you are hereby granted lane closure at the above-mentioned location. Permission is subject to the following provisions:

1. The lane/road closure takes place on the following date/s _____ - _____ and between the hours of _____ and _____ or for 24 hours a day.
2. You notify the De Pere Police @ 920-339-4078 and Fire @ 920-339-4085 when the work begins and ends.
3. You notify all adjacent property owners affected by the closure.
4. You comply with the City's noise ordinance requirements [(Ch. 146) online at www.de-pere.org] which prohibit utility work exceeding noise limits between 10:00 pm and 7:00 a.m.
5. The street and sidewalk will be cleared of all debris resulting from your project.
6. The City is held harmless from any claims arising from injuries or damages caused by the permitted work.
7. Traffic control is conducted in accordance with the Manual on Uniform Traffic Control Devices (MUTCD) to mark the closure.
8. A Barricade Lending form needs to be completed if barricades are necessary (non-contractors only). The barricades can be picked up and returned to the Municipal Service Center, 925 S. Sixth St., between 7:30 am and no later than 2:00 pm. Contractors are to provide their own barricades. Call 920-339-4060 with questions.

Approved Denied

Scott Thoresen, P.E.
Director of Public Works
sthoresen@mail.de-pere.org

OR

Derek Beiderwieden
Chief of Police
dbeiderwieden@mail.de-pere.org

cc: Applicant
Emailed to: PW Director, Street Superintendent, Fire Chief and Police Chief